THE BRESLER CENTER FOR MIND/BODY MEDICINE

Notice of Privacy Practices

<u>To our patients:</u> This notice describes how health information about you (as a patient of this practice) may be used and disclosed, and how you can get access to your health information. This is required by the Privacy Regulations created as a result of the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

Our commitment to your privacy

Our practice is dedicated to maintaining the privacy of your health information. We are required by law to maintain the confidentiality of your health information. We realize that these laws are complicated, but we must provide you with the following important information:

Use and disclosure of your health information in certain special circumstances

The following circumstances may require us to use or disclose your health information:

- 1. To public health authorities and health oversight agencies that are authorized by law to collect information.
- 2. Lawsuits and similar proceedings in response to a court or administrative order.
- 3. If required to do so by a law enforcement official.
- 4. When necessary to reduce or prevent a serious threat to your health and safety or the health and safety of another individual or the public. We will only make disclosures to a person or organization able to help prevent the threat.
- 5. If you are a member of U.S. or foreign military forces (including veterans) and if required by the appropriate authorities.
- 6. To federal officials for intelligence and national security activities authorized by law.
- 7. To correctional institutions or law enforcement officials if you are an inmate or in the custody of a law enforcement official.
- 8. For Workers Compensation and similar programs.

Your rights regarding your health information

- 1. Communications. You can request that our practice communicate with you about your health and related issues in a particular manner or at a certain location. For instance, you may ask that we contact you at home, rather than work. We will accommodate reasonable requests.
- 2. You can request a restriction in our use or disclosure of your health information for treatment, payment, or health care operations. Additionally, you have the right to request that we restrict our disclosure of your health information to only certain individuals involved in your care or the payment for your care, such as family members and friends. We are not required to agree to your request; however, if we do agree, we are bound by our agreement except when otherwise required by law, in emergencies, or when the information is necessary to treat you.
- 3. You have the right to inspect and obtain a copy of the health information that may be used to make decisions about you, including patient medical records and billing records, but not including psychotherapy notes. You must submit your request in writing to: David Bresler, PhD, LAc, c/o Eric, Office Manager, 1800 Thayer Ave, Unit A, LA, CA 90025 310-474-2777.
- 4. You may ask us to amend your health information if you believe it is incorrect or incomplete, and as long as the information is kept by or for our practice. To request an amendment, your request must be made in writing and submitted to: David Bresler, PhD, LAc, c/o Eric, Office Manager, 1800 Thayer Ave, Unit A, LA, CA 90025 310-474-2777. You must provide us with a reason that supports your request for amendment.
- 5. Right to a copy of this notice. You are entitled to receive a copy of this Notice of Privacy Practices. You may ask us to give you a copy of this Notice at any time. To obtain a copy of this notice, contact our front desk receptionist.
- 6. Right to file a complaint. If you believe your privacy rights have been violated, you may file a complaint with our practice or with the Secretary of the Department of Health and Human Services. To file a complaint with our practice, contact: David Bresler, PhD, LAc, c/o Eric, Office Manager, 1800 Thayer Ave, Unit A, LA, CA 90025 310-474-2777. All complaints must be submitted in writing. You will not be penalized for filing a complaint.
- 7. Right to provide an authorization for other uses and disclosures. Our practice will obtain your written authorization for uses and disclosures that are not identified by this notice or permitted by applicable law. If you have any questions regarding this notice or our health information privacy policies, please contact: David Bresler, PhD, LAc, c/o Eric, Office Manager, 1800 Thayer Ave, Unit A, LA, CA 90025 310-474-2777.

I have been informed of the Priva	cy Practices of The Bresler Center.	
Patient Name	Patient Signature	Date

THE BRESLER CENTER FOR MIND/BODY MEDICINE

INFORMED CONSENT TO ACUPUNCTURE TREATMENT

PLEASE READ THIS DOCUMENT CAREFULLY AND COMPLETELY. YOUR SIGNITURE ON THE LAST PAGE INDICATES THAT YOU HAVE READ THIS ENTIRE DOCUMENT, HAD YOUR QUESTIONS ANSWERED ABOUT THE ASSOCIATED RISKS AND EXPECTATIONS, AND CONSENTED TO RECEIVE TREATMENT.

Acupuncture treatment involves the superficial insertion of tiny, sterile, disposable acupuncture needles into the ear, face, scalp, neck and body in order to reduce pain, improve health, or enhance one's appearance. Treatment is customized for each individual and may utilize other modalities in conjunction with acupuncture if required for your care.

POTENTIAL RISKS OR COMPLICATIONS OF COSMETIC ACUPUNCTURE: Although most patients who receive acupuncture do not experience any adverse complications whatsoever, the potential side effects or risks that could occur are listed below:

- A. BLEEDING AND BRUSING- When a needle is removed, some minor bleeding may occur. This is normal and usually will not leave a bruise. Occasionally, a bruise may appear. If so, it is important that you wear sunscreen when going outside. If bruising or swelling persists, call Dr. Bresler immediately.
- B. INFECTION-Infection at the needle site following an acupuncture treatment is extremely rare because the needles are sterile and aseptic procedures are followed. If you suspect infection at the needling site (i.e. continued redness, swelling or warm to the touch), call Dr. Bresler immediately. Additional treatment or referral to your MD may be necessary.
- C. DAMAGE TO DEEPER STRUCTURES- In theory, deeper structures such as blood vessels, nerves and muscles could potentially become temporarily or permanently damaged during the course of a Cosmetic Acupuncture treatment. This has never occurred in Dr. Bresler's practice in over 40 years.
- D. NERVE INJURY-Injury to a motor or sensory nerve can potentially result from acupuncture treatments. Nerve injury could cause temporary or permanent numbness and/or loss of facial movements and feeling. Such injuries may improve over time, and painful nerve scarring is extremely rare.
- E. NEEDLE SHOCK- Needle shock is a rare complication that can happen during any acupuncture treatment, especially if you have not eaten for many hours before treatment. If you feel faint or shaky at any time during the treatment, please let Dr. Bresler know immediately.
- F. ALLERGIC REACTION-In extremely rare cases, local allergies to topical preparations have been reported. Though unlikely, systemic reactions that are more serious may occur to any herbs used in conjunction with acupuncture treatment.
- G. DELAYED HEALING-Delayed healing is a very rare complication. Smoking and certain health conditions such as diabetes and chronic fatigue syndrome may delay the healing response of any of the aforementioned risks.
- H. UNSATISFACTORY RESULTS- it is important to understand that not everyone is helped by acupuncture and results cannot be guaranteed.

DISCLAIMER: Informed consent documents are used to communicate information about the proposed procedure and to disclose all known risks and alternative forms of treatment. They are not intended to define or serve as the standard of acupuncture. However, informed consent documents should not be considered all-inclusive in defining other methods of care and potential risks. Standards of acupuncture are determined on the basis of all the facts involved in an individual case and are subject to change as scientific knowledge and technology advance and as practice patterns evolve. Dr. Bresler may provide you with additional or different information that is based on the facts in your particular case and the present state of knowledge within the field of acupuncture.

CONSENT AND SIGNATURE: My signature below indicates that I freely give my consent to receive acupuncture and related treatments at the Bresler Center. I do not expect Dr. Bresler to be able to anticipate and explain each and every potential risk and complication, and I prefer to rely on Dr. Bresler to exercise prudent judgment during the course of the procedure which he feels at the time is in my best interests, based on the facts then known. I understand how the treatment protocol involved will be undertaken, and Dr. Bresler has satisfactorily answered all my questions and addressed my expectations. I acknowledge that no guarantee has been given to me by anyone as to the results of treatment.

Patient's Name (Please print):	Date:					
Patient Signature:						

OUR FINANCIAL POLICY

Dr. Bresler and The Bresler Center staff are here to help in all aspects of your care, including financial arrangements. Our policy is that payment is made at the time services are rendered. Unless special arrangements are made in advance, and an additional service fee is paid, we will not bill your insurance company directly. This reduces our overhead expenses and helps keep our fees as low as possible.

We are open to discuss any special circumstances that affect your ability to pay for our services as they are rendered but special payment arrangements must be made prior to treatment with an agreement signed by both parties. There is a \$15 service charge on all returned checks, a \$15 per month service fee for direct billing your insurance company, and a 1.5% late charge per month (annual percentage rate =18%) on balances outstanding at the time of the next billing date.

ADVANCED NOTICE OF NON-COVERED SERVICES

Medicare will only pay for services that it determines to be "reasonable and necessary" under section 1862(a)(1) of the Medicare law. If Medicare determines that a particular service, although it would otherwise be covered, is not "reasonable and necessary" under Medicare program standards, Medicare will deny payment for that service. Medicare currently does not pay for acupuncture, guided imagery, and the other services we provide. In accordance with the Medicare Act, Section 1842(i), we are therefore notifying you that Medicare is likely to deny payment for the services we render. Since Medicare will not pay for our services, you hereby agree to be personally and fully responsible for payment.

INSURANCE AUTHORIZATION

Dr. Bresler is licensed both as a psychologist and as an acupuncturist by the State of California. However, since he does not participate in any HMO or managed care organizations, many insurance companies do not provide full or even partial coverage for the services we provide. After each visit, we will provide you with forms needed to obtain reimbursement for services covered. You must contact your insurance company directly to determine the full extent of your insurance coverage.

MISSED APPOINTMENT POLICY

When you make an appointment, professional time is specially reserved to provide for your care. If you fail to appear for a scheduled appointment, or <u>fail to give at least 24 hours notice prior to canceling your appointment</u>, you will be charged in full for that appointment.

RECORD RELEASE AND AGREEMENT OF FINANCIAL RESPONSIBILITY

I authorize Dr. Bresler to provide copies of my medical records, billing statements, and other relevant information regarding my diagnosis and treatment to referring physicians, my insurance carrier(s) and/or my attorney. I agree that regardless of insurance or other coverage I may have, I am personally and directly responsible for all financial obligations incurred (unless my care has been authorized by a Workers

Date:	Signature:

[FP 3 0

THE BRESLER CENTER

PATIENT REGISTRATION FORM

Email:

PATIENT HISTORY					
NAME		HEIGHT	WEIGH	T DATE	
ADDRESS					
TELEPHONE					
SOCIAL SECURITY #	_ DRIVER LIC. # _				
AGE BIRTHDATE _					
OCCUPATION	_ EMPLOYER		YEARS	EMPLOYED	
SPOUSE'S NAME					
PERSON RESPONSIBLE FOR THIS ACCOUNT		·	REFER	RED BY	
CLOSE RELATIVE OR FRIEND		ADDRESS		PHON	NE
SIGNIFICANT TRAVEL HISTORY					
EXPOSURES (chemicals, radiation, paints, fumes, dusts	s, solvents, etc.)				
PRIMARY HEALTH GOALS					
IF PATIENT IS A MINOR, WHO IS PERSON RESPONS					
MAIN REASONS FOR VISIT					
KNOWN DIAGNOSES					
FAMILY DOCTOR					
OTHER DOCTORS INVOLVED IN YOUR CARE					
	Address				
	Phone				
PAST MEDICAL HISTORY					
SURGERY		BROKEN BONES			
ACCIDENTS					
LLNESSES					
		TILAD IIWON1			
TESTS AND IMMUNIZATIONS: Mark an X next to those	nuhish way baya bad	Fatantha wasa whan wa			
YEAR			u last were give	en the test or "sho	ts".
chest x-ray other x-rays		NIZATIONS YEAR tanus "shots"			
kidney x-ray D TB test		injections			
☐ G.I. series ☐ electrocardiogram	•	eumovax			
☐ colon x-ray ☐ MRI or CAT SCAN ☐ back x-ray ☐ Treadmill or	U ot	her			
stress EKG	-				
Health Maintenance:	_				
pap smear prectal exam		olesterol test			
☐ mammogram ☐ stool blood test ☐ sigmoidoscopy ☐ ☐ last general check-t		ood tests ——			
gea. a	-r — V.				

HEALTH HABITS List all vitamins, herbs, or medications you are presently taking (including dose and how often) Check yes or no and indicate how much and how often you use the following items. Circle day or week. ☐ yes ☐ no ___ packs per day Tobacco smoking ☐ yes ☐ no ___ cups per day/week Coffee yes no cups per day/week Tea yes no drinks per day/week Alcohol ☐ yes ☐ no ___ drinks per day/week Soft Drinks yes no packs per day/week **Artificial Sweetners** Glasses of water/fluid per day Describe what you eat on a typical day or indicate what you ate yesterday and at what time you ate it. How many times a week do you eat in a restaurant? _____ Lunch _____ Dinner What types of restaurants? Favorite Foods Do you crave sweets? _____ When? ____ Do you salt your food? ______ Before or after tasting? _____ Food Dislikes _____ Are you on any specific type of diet presently? Would you like to decrease or increase your weight?

When did you last have a significant weight change?

What exercises/activities do you do and the significant weight change? What exercises/activities do you do and how often? How many hours of sleep do you get per night? _____ Is it restful? _____ Do you have adequate energy level? ______ Any difficulties? _____ Current method of birth control ____ Mark an X on the line to indicate the stress level in your life How much does the stress affect you What are the major stresses in your life presently? How many hours of free time do you have for yourself during weekdays? During weekends? _____ Favorite pastime/recreational activity ____ Hobbies and Interests _____ Have you ever been turned down for life insurance, military service, or employment because of health problems? Are you pregnant?___ **ALLERGIES AND SENSITIVITIES** Is there a history of skin reaction or other untoward reaction or sickness following injection or oral administration of: What Drug or Food? Circle Presently Taking Yes Penicillin or other antibiotic Morphine, Codeine, Demerol or other narcotics Yes Yes Novocain or other anesthetics Yes Asprin, empirin or other pain remedies Yes Sulfa drugs Yes Tetanus antitoxin or other serums Adhesive Tape Yes Yes lodine or methiolate Yes Any other drug or medication

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Yes

Any foods, such as egg, milk or chocolate

Hypotensives (high blood pressure medications)

Has the patient ever received treatment for:

Asthma, rheumatism or rheumatic fever?

Cortisone

Antiinflammatories

Anticoagulants

Antidepressants

Tranquilizers

FAMILY HISTORY		a de la companya de l	Greaten I	IEAL		JE DECEASED S CAUSE OF DEATH	41.	A PRINCES OF L	APPLE APPLE	St Erri	Court Tang	DEPRES DAMES	DIABET CHIMENT	EPT (ES TO II	go.	HELDING.	May B. Color	1000 PRES.	MONTH OF THE	STOW.	STACHOUDEN THE	Mary or R	Stratus	OTHER CONDAINE
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	CHILDREN	<u> </u>	_	-	_		L	L						_			\dashv						\Box	\Box
	GRANDPARENTS						\vdash	\vdash				H	\dashv	\dashv	\dashv	\dashv	\dashv	\dashv	_	\vdash	H	H	\dashv	\vdash
	OTHER BLOOD RELATIVES		Γ				Π						\neg							\Box	\Box	П		

Do you have or have you ever had the following? If you check a box, please indicate N for new and P for past

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GENERAL			AD-EYES-EARS-NOSE-THROAT	CAF	RDIOVÁSCULAR					
	Fever, chills, sweats, fatigue		Headache		High blood pressure					
	Night sweats		sinus (allergy)		Palpitation, irregular heart beat					
	Fatigue		☐ tension		Rheumatic fever					
	Nervousness/anxiety		☐ migraine		Chest pain or angina					
	Irritability		Head feels "heavy"		Shortness of breath with walking or					
	Depression		Loss of memory		lying down					
	Generally feel "run down"		Lightheadedness		Difficulty walking two blocks					
	Sexual abuse		Light bothers eyes	ō	Heart trouble or heart attacks					
	Emotional abuse	$\bar{\Box}$	Loss of balance	ā	Heart murmur					
	Prolonged sadness/grief	ō	Dizziness		Awakening in the night smothering					
SKI		ō	Loss of hearing	<u> </u>	Swelling of hands, feet, or ankles					
	Hives, rash	$\overline{\Box}$	Ear disease	ō	Need more than one pillow to sleep					
	Eczema, psoriasis	ō	Eye disease or injury	ā	Claudication/pain in calves with walking,					
	Frequent infection or boils	ō	Blurry vision	_	relieved by rest					
	Abnormal pigmentations, moles	ō	Double vision	HEL	MATOLOGIC					
ā	Warts	ō	Loss of vision		Anemia					
ā	Herpes:	<u> </u>	Glaucoma, cataracts	ŏ	Phlebitis/ blood clots					
_	☐ lips	ō	Runny nose	0	Are you slow to heal after cuts or bruising					
	genital	<u> </u>	Nosebleeds	ä						
	zoster	ö	Chronic sinus trouble	–	Difficulty with bleeding excessively					
NECK		ä	Snoring		after tooth extraction or surgery					
<u> </u>	Injury/Pain	ă	Impaired hearing		Excessive bleeding/ bruising					
<u> </u>	Neck pain with movement	0	Ringing in ears		Mononucleosis					
_	orward	0	Buzzing in ears		STROINTESTINAL					
	D backward	0			Food sticks in throat/ difficulty swallowing					
			Vertigo		Vomiting blood or food					
			Sore throat	0	Ulcer (stomach or duodenal)					
	turn to right bend to left	_	Hoarseness							
			Tooth & gum problems Loss of taste	0	Liver trouble/hepatitis					
					Diarrhea					
	Pinched nerve in neck	_	SPIRATORY	0	Constipation					
0	Neck feels out of place	Ä	Frequent "colds"		"Nervous" stomach					
0	Muscle spasms in neck	<u> </u>	Difficulty breathing		Nausea and/or vomiting					
	Grinding sounds in neck		Chronic or frequent cough		Gas					
0	Popping sounds in neck		Asthma or wheezing		NITOURINARY					
	Arthritis in neck		Emphysema		Loss of urine					
	Swollen glands		Spitting up blood		Frequent urination					
			Pleurisy		Burning or painful urination					
			Pneumonia		Blood in urine					
					Kidney trouble					
					Straining to urinate					
				ă	Hemia					
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GYN	IECOLOGICAL	SHOULDERS		N BACK
	Age periods started Duration of periods	Pain, in shoulder joint (R/L) days Pain across shoulders	u	Low back pain
	Frequency of periods, every			upper lumbar lower lumbar
ō	Menstrual pain	Arthritis (R/L)	-	Sacroilac
	Cramping	Can't raise arm		Low back pain is worse when
ō	Irregularity	above shoulder level	_	working
	Number of pregnancies	□ over head		☐ lifting
	Number of children	Tension in shoulders		stooping
	Number of miscarriages	Pinched nerve in shoulder (R/L)		standing
	Abortions	Muscle spasms in shoulders		☐ sitting
	Hysterectomy	ARMS AND HANDS		☐ bending
	Discharge color	Pain in upper arm		coughing
u	Tumors	Pain in elbow		☐ lying down (sleeping)
	Date of menopause	Movement aggravated		☐ walking
0	Hot flashes	☐ Tennis elbow		other
0	Menopausal bleeding	Pain in forearm		Pain relieved with
0	Breast pain	Pain in hands		ice, heat
	Breast lumps	Pain in fingers		movement
	Nipple discharge or bleeding	Sensation of pins & needles in arms		physical therapy
	NONLY	Sensation of pins & needles in fingers		topical analgesics
	Urinary frequency Difficulty in starting	☐ Numbness in arms (R/L)		medications
<u> </u>	Night urination	☐ Numbness in fingers (R/L)	_	Other
ä	Prostate pain/swelling	☐ Fingers go to sleep	0	Slipped disk
	COMOTOR-MUSCULOSKELETAL	Hands cold	0	Low back feels out of place
	Arthritis or joint pain	Swollen joints in fingers	U NIE	Muscle spasms PS, LEGS AND FEET
ă	Weakness of muscles or joints	Sore joints in fingers		Pain in buttocks (R/L)
ō	Back pain	☐ Arthritis in fingers	ă	Pain in hip joint (R/L)
ō	Difficulty walking	Loss of grip strength	ä	Pain down leg (R/L)
	JROPSYCHIATRIC	MID-BACK	ū	Pain down both legs
	Headaches	☐ Mid-back pain☐ Location	ō	Knee pain
ō	Fainting spells		Ö	Leg cramps
	Epilepsy		ō	Cramps in feet (R/L)
	Stroke	☐ Sharp stabbing☐ Dull ache	ō	Pins & needles in legs (R/L)
	Paralysis	Pain from front to back	ā	Numbness of leg (R/L)
EN	DOCRÍNE	☐ Muscle spasms	ā	Numbness of feet (R/L)
	Thyroid disease	Pain in kidney area		Numbness of toes
	Heat or cold intolerance	CHEST		Feet feel cold
	Dry Skin	☐ Chest pain		Swollen ankles (R/L)
	Change in hair growth or texture	Shortness of breath		Swollen feet (R/L)
	Excessive thirst or urination	☐ Pain around ribs	4	
	Sexual problems	Dimpled or orange peel breast		()
	Hormone therapy	— Simples of statings poor oreast		\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\
	Low or high sex drive		_	
	ERAPEUTIC TECHNIQUES			
	Acupuncture			A = A = A = A = A = A = A = A = A = A =
0	Herbal Medicine		1	
Ö	Homeopathy	In the drawing on the	IK	
0	Bach Flowers	right, please shade the	114	¥**·\\ //\^^(\\
0	Hellerwork	areas of the body where	1//	
	Rolfing	you experience pain and][.4.	
	Massage	use arrows to show how	6) I	\smile 1 B M 1 1 1 1 1
	Chiropractic	and where the pain		
	Psychotherapy Viewelineties	radiates.	· 1	
	Visualization		1	A / \ \ \ /
	Guided Imagery		1	
ū	Biofeedback			.11.1
ä	Feldenkreis Reiki			1() () ()
ü	Polarity		1	
٥	Tragerwork		1	
0	Craniosacral Therapy		1	1121 1111
<u> </u>	Other			// C\
_	VIIICI		4	